



## Match Day Football Envelope Check List

The following items must be in the Match Day envelopes duly completed and signed. The paper work must not be altered in any way before or after use

The **Home Club** has the responsibility to collect and collate all paper work from the officiating umpires and opposition team.

**Please note that the home club must email all Reports of players to [michael@aflbarwon.com.au](mailto:michael@ aflbarwon.com.au) no later than 6.00pm on the day of the game.**

Match Day Envelopes must be delivered to AFL Barwon **NO LATER** than 9.30 am on the first working day after the scheduled match.

<b>Seniors</b>			
2	<input type="checkbox"/>	Team sheets – Original	Produced using the AFL Vic Country Data Base, signed and handed to umpire
1 or more	<input type="checkbox"/>	Interchange Sheet	signed by interchange steward
2	<input type="checkbox"/>	Goal Umpire cards	signed by both goal umpires and central umpire
2	<input type="checkbox"/>	Timekeepers cards	signed by both time keepers and central umpire
1	<input type="checkbox"/>	Umpires Report	signed by all umpire/s officiating
1	<input type="checkbox"/>	Best & Fairest envelope	completed and sealed by umpires
	<input type="checkbox"/>	Player Reports	original copy of reports of players
<b>Reserves</b>			
2	<input type="checkbox"/>	Team sheets – Original	Produced using the AFL Vic Country Data Base, signed and handed to umpire
1 or more	<input type="checkbox"/>	Interchange Sheet	signed by interchange steward
2	<input type="checkbox"/>	Goal Umpire cards	signed by both goal umpires and central umpire
2	<input type="checkbox"/>	Timekeepers cards	signed by both time keepers and central umpire
1	<input type="checkbox"/>	Umpires Report	signed by all umpires officiating (including Club umpires)
1	<input type="checkbox"/>	Best & Fairest envelope	completed and sealed by umpires
	<input type="checkbox"/>	Player Reports	original copy of reports of players
<b>Colts</b>			
2	<input type="checkbox"/>	Team sheets – Original	Produced using the AFL Vic Country Data Base, signed and handed to umpire
1 or more	<input type="checkbox"/>	Interchange Sheet	signed by interchange steward
2	<input type="checkbox"/>	Goal Umpire cards	signed by both goal umpires and central umpire
2	<input type="checkbox"/>	Timekeepers cards	signed by both time keepers and central umpire
1	<input type="checkbox"/>	Umpires Report	signed by all umpires officiating (including Club umpires)
1	<input type="checkbox"/>	Best & Fairest envelope	completed and sealed by umpires
	<input type="checkbox"/>	Player Reports	original copy of reports of players
1	<input type="checkbox"/>	Spirit of Football	Voting sheet for Spirit of Football – completed by Umpires

**NB: Originals of all Player Reports or a clear photo must also have been emailed to [michael@aflbarwon.com.au](mailto:michael@ aflbarwon.com.au) on day of game by 6.00pm.**